



AGROMATE CONSORTIUM (PVT) LTD

Prof. Manoj Samaratunga,
Rajarata University of Srilanka,
Mihinhale.
16th of July 2024

Dear Prof. Manoj,

Request for a Trainee Agriculture Field Supervisor for AgroMate Consortium Pvt Ltd

I hope this letter finds you well. I am writing to formally request a trainee Agriculture Field Supervisor from the Faculty of Agriculture, Rajarata University of Sri Lanka, to join our dynamic team at AgroMate Consortium Pvt Ltd.

As a leading agricultural export company, **AgroMate Consortium Pvt Ltd** is dedicated to developing and nurturing live plant nurseries for export purposes. We currently operate multiple nurseries, including sites in Kurunegala and Dickwella. Our **Dickwella nursery**, located on a 5-acre plot, is in need of a dedicated and skilled **Trainee Agriculture Field Supervisor** to oversee various operations.

The responsibilities of the Trainee Agriculture Field Supervisor will include:

1. Handling live plants.
2. Maintaining quality standards.
3. Managing records of branches in and out.
4. Planting branches
5. Assisting field staff with planting activities
6. Supervising and handling field staff

We believe that a trainee from your esteemed institution would greatly benefit from the hands-on experience provided by our nursery. AgroMate Consortium Pvt Ltd will offer comprehensive training to ensure the trainee is well-prepared for the role. **Additionally, the selected candidate must be able to accommodate at the Dickwella site and work on-site.**

Details of the position are as follows:

- **Location:** Dickwella
- **Initial Salary:** LKR 40,000 per month
- **Food Allowance:** LKR 15,000 per month
- **Total Compensation:** LKR 55,000 per month
- **Leave:** 4 days per month, with an additional 1 day if the distance is more than 100 km to their home
- **Accommodation:** Provided
- **Negotiation:** Salary can be negotiated based on prior experience

We are confident that this opportunity will provide invaluable experience to a promising student, and we look forward to the possibility of welcoming a trainee from the Rajarata University of Sri Lanka into our team.

Thank you for considering our request. We are eager to collaborate with the Faculty of Agriculture and contribute to the professional growth of your students. Please do not hesitate to contact me if you require any further information.

Yours sincerely,

SURANGA SILVA
Managing Director